

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

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Minutes of the meeting held in the Village Hall on Wednesday 18th September 2013.

Present; Cllr. D. Corbett (Chair), Cllr. L. Spindler (Vice Chair), Cllr. H. Phillips, Cllr. J. Tate, Cllr. Alan Spindler, Cllr. A. Alder, Cllr. D. Wilkinson, County Cllr. M. Gower and Richard Day Clerk.

1. The Chair welcomed Councillors. Apologies were read and accepted on behalf of Councillors Gasper and Edwards.
2. There were no declarations of interest.
3. There were no requests for dispensation to vote.
4. A brief report was provided by County Councillor Gower (a copy is available from Clerk if requested.)
5. The minutes to the meeting dated 21st August 2013 were proposed for acceptance by Cllr. Phillips and seconded by Cllr. Tate and unanimously approved.
6. Clerk's Report
 - Railway sign has been recovered and is now stored by Cllr Dillaway pending any decision on re siting.
 - Draft Agreement prepared for approval re Football Club usage of Playing Field and pavilion.
 - Meeting held with solicitors re transfer of allotment land to Parish Council. I am taking advice on how the plots are subsequently let to allotment holders and I am talking with WAGLA and SALC re this.
 - Filing/records progress...see agenda item 13.
 - Draft agreement produced and forwarded re VHMC /Parish Council roles and responsibilities. See agenda item 8.
 - Letter forwarded by E/mail confirming Parish Council's position and further comment re the planning appeal by Southwold Railway Trust.
 - Church Lane sign has now been re attached to the wall.
 - Matters raised by Councillor Edwards by E/mail (refer to correspondence) have been dealt with.
7. There were no matters arising from the minutes.
8. A draft document had been provided pre meeting for consideration by Councillors setting suggested roles and responsibilities for The Parish Council and Village Hall Management Committee. A minor amendment

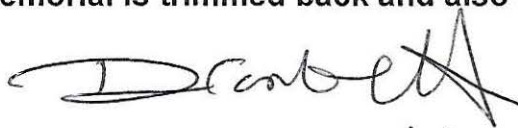

16/10/13

will be made and subject to VHMC agreement will be an agenda item for October to confirm. Clerk to liaise with VHMC. Proposed by Cllr. Corbett and seconded by Cllr. Alder. Unanimously approved.

9. Appn C13/0964 Heathside Haven. Touring caravans plus 9 mega pods (Mr and Mrs JK Wright) Plans approved by SCDC.
Appn C13/1346. Low Farm Wenhaston. New side extension (Mr and Mrs Woolnough) Plans approved by SCDC.
Appn C13/1224 St James House, Bramfield Road Wenhaston. Alteration to driveway and garage doors (Mr Smith) Plans approved by SCDC.

It was proposed by Cllr. Wilkinson and seconded by Cllr. Alder that the meeting was temporarily closed at 8:15 to allow County Cllr Gower to speak regarding generic planning rules. This was unanimously agreed. The meeting re-started at 8:25.

10. The response from SCDC to the Parish Council's requested conditions for the transfer of 3 Wenhaston Commons had been circulated prior to the meeting to all Councillors. The response was proposed as being the best available and a distinct improvement on the previous response by Cllr. Wilkinson and should therefore be accepted. This was seconded by Cllr. Corbett and unanimously agreed. Clerk to liaise with SCDC to move matters forward after advising them of formal agreement.
11. A draft document had been circulated pre meeting to renew the agreement with the Football Club regarding use of the playing field/pavilion. Further enquiries will be made regarding Paragraph 3. Carry forward to October agenda.
12. Items of dual interest - neighbouring Parish Councils - carry forward to October agenda for further discussion of two suggestions made (1. Cllr. Wilkinson's, 2. Involvement of District Cllr and Parish Council Chairpersons.)
13. Clerk reported that documents and records work is almost complete and following re organisation a more effective system will be in place. A letter of thanks will be forwarded for the voluntary work undertaken.
14. The Annual Return was presented to the Parish Council together with the issues arising report. Acceptance of the report and the plan for dealing with the one matter arising was unanimously approved following proposal by Cllr. Corbett and seconded by Cllr. Spindler.
15. Correspondence for circulation.
 - Clerks and Councils Direct...September edition
 - The Local Councillor. Issue 2 SALC.
 - SCDC Local Plan. Core Strategy & Development Management Policies.
16. Correspondence read at meeting.
 - E/mail from Cllr Edwards following requests from parishioners that the hedge around war memorial is trimmed back and also mentioning that


16/10/13

sewerage smells at the Drift and the track by council houses leading to Blackheath were causing problems. Request that the Parish Council 'does something about it'. 18/9/13 MATTERS REPORTED AND ACTION REQUESTED BY CLERK.

- E/mail from Janice Claxton Wenhaston W I concerning War Memorial and need to clean up prior to 2014 [100 YR ANNIVERSARY] 18/9/13. CLERK TO LIASE FURTHER re COST OF WORK AND REPORT BACK.
- BT/Suffolk County Council proposed meeting re issues. 18/9/13 DATE FOR EARLY NOV. TO BE AGREED AND CLERK TO ADVISE COUNCILLORS AS SOON AS POSSIBLE SO THAT PLANNING FOR MEETING CAN TAKE PLACE

17. RFO Report.

Cheques totalling £1548.96 issued this month.

Balances of accounts PRIOR to the above were Current a/c £10,046.59. Base Rate Tracker £15838.36. Base Rate Reward £4007.50. Total £29,892.45.

Next month I shall review expenditure against budget figures and provide a report. Most of the budgeted expenditure will occur during the second half of the financial year.

Proposed by Cllr. Alder and seconded by Cllr. Phillips that the RFO report was unanimously approved.

18. (i) Cllr. Alder provided an update regarding preferences expressed by the Village in respect of proposed purchase of play equipment as well as other additional possibilities for the use of grant monies.
- (ii) Following a suggestion from the Chair that rather than raising no comparatively straightforward issues at Parish Council meeting to be dealt with, a quick telephone call to the respective contact could resolve matters more quickly. It was agreed that the Clerk would provide guidance on a case by case basis to effect change and improve response times from the agencies concerned.
- (iii) Potholes opposite post box on Blackheath Rd have been reported and remedied action requested (call ref:3118351)

Meeting closed at 9.10pm. Date of next meeting 16.10.13.


16.10.13

Summary of cheques issued September meeting.

Richard Day	£501.82
BDO	£120.00
AWD Hammond	£10.00
Leiston Press Ltd	£140.00
D.J.Coby	£100.00
Suffolk Acre.	£677.14
Total	£1548.96.



16.10.13