

WENHASTON WITH MELLS HAMLET PARISH COUNCIL


Clerk Richard Day

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Minutes of the meeting held in the Village Hall on Wednesday 15th May 2013.

Present; Cllr. L. Spindler (Chair), Cllr. D. Corbett (Vice Chair), Cllr. H. Phillips, Cllr. J. Tate, Cllr. A. Edwards, Cllr. Alan Spindler, Cllr. D. Wilkinson, Cllr. M. Gasper, Cllr. A. Alder, Cllr. Alastair Spindler. Clerk to the Council Richard Day (a representative of the Village Football Club attended the pre meeting surgery.)

1. The Chair welcomed Councillors. Apologies received and accepted from Cllr. R. Dillaway.
2. None received.
3. None.
4. Cllr. Corbett was proposed by Cllr. L. Spindler and seconded by Cllr. Edwards. All voted in favour Cllr. Corbett expressing thanks to the outgoing Chairman for her work and commitment to the Parish whilst in the role.
5. Cllr. L. Spinder was proposed by Cllr. Corbett and seconded by Cllr. Phillips. All voted in favour.
6. No report.
7. No report.
8. Minutes of meeting dated 17th April 2013 were proposed for acceptance and signature by Cllr. Alastair Spindler and seconded by Cllr. Edwards. All voted in favour.
9. Clerk's Report May 2013.
 - Update provided to the family of late Ken Roberts regarding proposed use of bequest and reasons for delay (copy of correspondence forwarded to Cllr. A. Alder as this will form part of the overall plan for amenities within the village as agreed.)
 - Internal Audit arranged for W/C 17/5 when Clerk will deliver records to auditor.
 - Letter to Football Club expressing appreciation of their on-going contribution to the village on and off the pitch. Signage arranged for pitch/grass seed via Cllr. R. Dillaway, confirmation that raffle with Latitude tickets donated raised £285.
 - Remaining on-going matters covered within agenda.

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There were no matters arising from the report.

10. None.
11. (i) Cllr. Alastair Spindler will forward to all Councillors the draft document prior to May meeting – (carry forward as agenda item.)
 (ii) Confirmation obtained from Cllr. Alder that the Parish Committee were aware of content of the correspondence forwarded by Clerk following last meeting to the family of the late Ken Roberts, outlining strategy for agreement on use of funds and the co-ordinated approach to improving facilities for Village Young Persons.
 (iii) ROSPA report circulated and estimated costings of necessary work provided. Largest single expense is removal of the roundabout base and Cllr. Alan Spindler will provide an alternative quote at next meeting at which time a decision will need to be made. Any work undertaken will require re-inspection to confirm improvement needs met (carry forward to June agenda.)
 (iv) Clerk advised contact point following request from Parishioner. Cllr. L. Spindler to advise Parishioner.
12. Cllr. Edwards proposed that Parish Council proceeds with this as set out in the Heads of Terms schedule circulated prior to meeting. This was seconded by Cllr. Wilkinson. Upon receipt of draft conveyance a further decision will be made on the extent of advice required by the Parish Council regarding the content and implications of the conveyance. Action Clerk to forward signed Heads of Terms and schedule and carry forward to June agenda. (Estimate of costs have been obtained and these will be £250-£1000 dependant on levels of advice/ enquiry by Solicitors.)
13. Appn C13/0810 (retention of play equipment at Heathside Haven, Blackheath Rd, Wenhaston) was approved by Parish Council. All voted in favour with one abstention.
 Appn C13/0199. Planning Permission granted by SCDC re extension to 3 Osborne Cottages, Mells.
14. Cllr. Gasper was proposed by Cllr. Alder, seconded by Cllr. Edwards. All voted in favour.
15. Cllr. Dillaway was proposed by Alastair Spindler seconded by Cllr. Wilkinson. All voted in favour.
16. Cllr. Dillaway was nominated by Cllr. Tate and seconded by Cllr. Alastair Spindler and seconded by Cllr. Edwards. All voted in favour.
17. Cllrs. L. Spindler, Phillips and Corbett were proposed by Cllr. Alastair Spindler and seconded by Cllr. Edwards. All voted in favour.
18. Standing orders were proposed for adoption by Cllr. Wilkinson and seconded by Cllr. Alder. All voted in favour (copies to be forwarded to all Councillors.)

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19. Financial regulations were proposed for adoption by Cllr. Wilkinson and seconded by Cllr. Alder. All voted in favour (copies to be forwarded to all Councillors.)
20. SALC were appointed unanimously as internal auditors following proposal by Cllr. Phillips seconded by Cllr. Alder.
21. No report. Parish Council requests that VHM confirm via Cllr. Dillaway at June meeting position regarding request for funding for drain repair/insurance contribution to enable Cllrs to vote. (Carry forward to June agenda.)
22. Proposed by Cllr. L. Spindler and seconded by Cllr. Wilkinson that following full consultation with Parishioners, the Parish Council now writes to SCDC setting out the requested terms for transfer of ownership of Blackheath, Church and Blowers Commons and also for the scheme for regulation to be transferred to the Parish Council. The required terms were read at the meeting and a copy will be held on file. This was unanimously supported. ACTION – Clerk to write to SCDC as above. At June meeting proposed lease of the above to Suffolk Wildlife Trust to be an Agenda item for proposed approval.
23. Correspondence Read at Meeting.
- SALC training event. Councillor refresher briefing. Cllrs. L. Spindler and Corbett to advise Clerk of their availability Clerk will then arrange.
 - Request re cost of Hall Hire payable by Parish Council. Agreed (s144 Local Govt Act Powers.)
 - Email from resident re Railway sign situated on property. Clerk to write to Southwold Railway trust re problems encountered. Cllr. Wilkinson to investigate basis or original siting. Clerk to advise Parishioner.
 - Article to appear in Wenhaston Warbler re problems experienced. Clerk awaiting confirmation from PCSO Newson re actions taken.
24. Correspondence for Circulation.
- Issue 1 2013 Local Councillor.
 - LAIS 1351
 - Flood Risk Management. Practical advice brochure and summary of Suffolk Flood Risk Management Strategy.
 - SALC – Training Programme 4/13 - 3/14
 - Clerks and Councils direct May issue.
25. RFO Report.
- Cheques issued this month £1673.63
 Balance C/A £4472.67
 Base Rate Tracker a/c £15836.08
 Base Rate Reward a/c £4002.35
 (earmarked funds)

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852

(Balances prior to issue of cheques)

Dept for Communities & Local Government has confirmed the appropriate sum for Parish Councils in England for purposes of S.137 for 2013/14 is £6.98 per elector on electoral roll.

Cllr. Alastair Spindler proposed acceptance of the report which Cllr. Wilkinson seconded, all voted in favour.

26. Carry forward to June meeting re litter issues.

27. - Clerk to report problems with appearance of hard standing area constructed on Blackheath to SCDC.

- Clerk to obtain regular update from Suffolk Police website safer policing re crime details and forward as received.

28. Date of next meeting 19th June 2013.

Meeting closed 9:15pm.


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