

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

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Minutes of the meeting held in the Village Hall on Wednesday 20th March, 2013.

Present; Cllr. L. Spindler (Chair), Cllr. D. Corbett (Vice Chair), Cllr. M. Gasper, Cllr. R. Dillaway, Cllr. Alastair Spindler, Cllr. H. Phillips, Cllr. J. Tate, Cllr. A. Edwards, Cllr. Alan Spindler, Clerk to the Council, Richard Day (3 Parishioners attended the pre meeting surgery.)

1. The Chair welcomed Councillors to the meeting. Apologies received from County Cllr. R. Leighton, District Cllr. M. Gower and Cllr. D. Wilkinson.
2. None.
3. None.
4. No report.
5. No report.
6. The minutes to the meeting dated 20th February 2013 were proposed by Cllr. Dillaway as being accurate. This was seconded by Cllr. Corbett and unanimously approved for signature.
7. Clerk's Report
 - Risk assessment/ physical asset inspection completed by Clerk during February. No immediate actions required. Will review overhanging branches in cemetery again later in the year.
 - Contacted Mr Coby to advise him not to start grass cutting until new schedule provided by Parish Council covering work required and frequency (see later agenda item.)
 - Advised Wil Harvey of Parish Council representative on Village Committee for improvement of sports/play equipment facilities.
 - Padlocks + filing cabinet obtained.
 - Volunteers required for proposed new grit bin next to Roslyn House - Warbler?
 - Response to Parishioner re concerns of possible future changes in Village surgery availability.
 - Response sent to request from Southwold Railway Trust for further meeting with Parish Council (Copy provided to Councillors pre meeting.)
 - Increase in Fidelity Insurance level arranged to £30k following financial risk assessment (no additional cost.)




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- Further potholes reported on Bramfield Road nr Old Hall Farm Yard. Ref 289455.

Action from report - Article to appear in Wenhaston Warbler requesting 2 volunteers to be responsible for proposed grit bin next to Roslyn House (bin cannot be ordered until matter resolved.) The other proposed bin for Heath Road has been sorted and will be ordered in the Autumn.

8. (i) Volunteers will cut grass at the two bus stops and Well Green. The unused section of the cemetery will be cut approx. six monthly to develop a natural habitat. Cllr Gasper is arranging this. Clerk will write to Mr Coby advising of new requirements. Thanks expressed to those volunteering.
- (ii) Cheque for £1,000 received from Suffolk County Council which will be earmarked for use towards the cost of Playbus sessions within the Village.
- (iii) Report from Peter Ross SCC re the Drainage hole on Common. Parish Council are to request deep water signage both there and at Black Deck - Clerk to arrange.
- (iv) Proposed by Cllr. Dillaway and seconded by Cllr. Alan. Spindler that Parish Council now proceed with repairs to driveway to sports fields. This was unanimously approved and thanks were expressed to the organisations who have offered to assist with the cost. This will be highlighted within Wenhaston Warbler, Clerk to arrange as per quote already obtained.
- (v) Agreement in principle to Agenda for APM. Clerk to remind Steve Aylward re Q/A session re Commons proposals, carry forward to next meeting.
9. Advantages if Neighbourhood Planning discussed but the decision to proceed was deferred due to cost implications. Parish Council will review the previously identified possible development sites within the Parish after the Annual Parish meeting.
10. Proposed by Cllr. Corbett and seconded by Cllr. Alder that Parish Council should support the proposal but limit the contribution to the cost involved in hiring the Village Hall. It was felt that the organisers proposal to allow Wenhaston residents to attend free would be difficult to administer and those wishing to attend would not object to a small entry charge - hence the decision not to sponsor the lecture fee. Clerk to arrange £30 donation.
11. Cllr. Edwards proposed that Parish Council funded part of the cost of tree replacements next to children's play area. Cllr. Alan. Spindler seconded and all voted in favour. (Maximum cost £75) Planning will commence imminently.
12. C13/023 - recommended for approval.
C13/0199- recommended for approval.
C13.0131 - recommended for approval.
13. Clerk reported that agreed improvements to the play area had still not been completed by Suffolk Coastal Services despite regular reminders. As the shortcomings identified had not been assessed as high risk it was unanimously agreed to request updated ROSPA report to identify any further problems since the earlier report and then proceed as a matter of urgency to address any areas subsequently identified as high


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risk. (Contact point, Simon Walker NORSE 01502 527 126) Problems appear to have been caused by re-structuring. (Carry forward to April agenda)

14. No report (meeting between Parish Council representatives and VHMC should happen next week - awaiting confirmation from VHMC re suggested dates.)
15. No further amendments to proposed lease to SWT. Clerk to update Peter Ross, agenda item for APM re proposals and costing to be obtained for proposed lease.
16. Correspondence read out at meeting
 - Letter from Jane Peters thanking Parish Council for agreeing to request for electrical work at Post Office.
 - Letter from disability advice service requesting donation. (Declined request)
 - Letter from Festival Republic re Latitude offering additional signage to route traffic away from Village. (Request signage)
17. Correspondence for circulation.
 - Acknowledgement from SCDC to request for transfer of allotment land to Parish Council.
 - Clerks and Councils direct March newsletter.
 - LAIS 1349.
 - Suffolk View Spring 2013 issue.
 - Copy letter from WAGLA re damage to fence by construction workers for Flagship Housing at Narrow Way.

18. RFO Report

Current a/c £1787.97

Deposit a/c £20833.48

D/A funds ring fenced for Play area £4000.

Total £26620.48 Prior to cheques for issue this month totalling £1,633.27.

Cllr. Dillaway proposed acceptance of the RFO report and Cllr. Gasper seconded. All voted in favour.

19. - 3 Free Energy Group Assessment are available to Parishioners as part of Green Deal (usually £85) Those interested should contact J. Dillaway.
 - Footpath 16 appears to have been re-aligned from houses and towards new cemetery. Clerk to request footpaths agency investigate and report back. Particularly relevant in view of possible development by Hopkins Homes Ltd.
 - Cllr. Alder reported that good progress being made with committee for use of section 106 funds. 16.7.13 event/ meeting to generate ideas from all interested parties.
 - Clerk to investigate process of installing additional double yellow lines to combat examples of dangerous parking within village - (Outcome-



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specific examples can be reported to traffic management department by general public.)

- Potholes at junction of Narrow Way and collapse of part of road at Bartholomew Lane near corner of Mill Heath to be reported (ref 2904400)
- Request for consideration of grit spreader received from volunteer group - carry forward to April Agenda.
- Cllr. L. Spindler advised that she would not seek re-election as Chair at the end of her term of office.

20. Date of next meeting, Wednesday 17th April.

Meeting closed at 9:20pm.

A handwritten signature in black ink, appearing to be 'L. Spindler', written in a cursive style.

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