

# WENHASTON WITH MELLS HAMLET PARISH COUNCIL

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Clerk Richard Day

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Minutes of the meeting held in the Village Hall on Wednesday 20th February, 2013.

Present; Cllr. L. Spindler (Chair), Cllr. D. Corbett (Vice Chair), Cllr. H. Phillips, Cllr. J. Tate, Cllr. A. Edwards, Cllr. A. Alder, Cllr. Alan. Spindler, Cllr. R. Dillaway, Cllr. D. Wilkinson, Cllr. M. Gasper, Cllr. Alastair Spindler, County Cllr. R. Leighton, District Cllr. M. Gower. Richard Day Clerk to the Council. Two Parishioners attended the pre meeting surgery.

1. Chair welcomed Councillors to the meeting. No apologies as all Councillors in attendance.
2. None.
3. None.
4. Brief report provided covering lead in period to forthcoming April elections to County Council.
5. Brief overview covering current P.V farming applications currently being considered.
6. The minutes to the meetings of 16th January 2013 and extraordinary meeting 5th February 2013 were proposed by Cllr. Edwards as being accurate. This was seconded by Cllr. Dillaway and unanimously approved for signature.
7. Clerk's Report
  - 1 Positive response from volunteer re grass cutting in respect of the areas currently being contracted to Mr Coby.
  - Crispin Chalker to remove trees as previously agreed. This will take place during half term to minimise disruption (refer to correspondence re proposals for re planning.)
  - Letter forwarded to Suffolk Coastal District Council exploring options for ownership of allotment land to be transferred to Parish Council. (Copy of relevant article from press in circulation folder re Alderton near Woodbridge.)
  - Problems reported re pot holes Back Rd.
  - Problems reported re condition of Narrow Way sign opposite Village Hall (ref 2869170) and stile on footpath off Blyford Lane opposite fir tree cottage (ref 2869181).
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  - Liaison with contractors (copy correspondence forwarded prior to meeting to all councillors) re the further work and timescales for Wenhaston. An article summarising the position will appear in the Warbler for Parishioners information together with a contact number. Laminated maps will appear on notice boards showing location of various works. Contractors are trying very hard to engage the Village regarding these works - their difficulty is that until they start they do not really know the scope of the task or timescales.
8. (i) Awaiting confirmation of insurance premium from Village Hall Management Committee. In interim it was suggested that a meeting was arranged between VHMC representatives and Cllrs. L. Spindler, Alastair Spindler and Clerk to confirm roles and responsibilities going forward and to allow the Parish Council to respond to the outstanding requests for assistance. (Insurance Premium and maintenance/repair of drains)  
Cllr. Dillaway to arrange meeting.  
(ii) Clerk has approached SCDC by letter with a request to have ownership of the allotments transferred to the Parish Council for the future use for the Village. This would provide security of future for allotment holders. Action carry forward pending response. Copy of letter to be forwarded to District Cllr. M. Gower.  
(iii) Confirmation to be sent to Wil Harvey that Cllr. Alder will represent the Parish Council on the proposed Village Committee to be set up to assess needs for additional recreational/sports/ play equipment and utilised available where possible.  
(iv) Proposed by Cllr. Alan Spindler and seconded by Cllr. Alder that an additional filing cabinet is purchased together with 2 padlocks to secure existing cabinets. this was unanimously approved (estimated cost £125).
  9. Proposed by Cllr. Corbett and seconded by Cllr. Wilkinson that Parish Council would fund the cost of additional electricity sockets within Post Office. This was carried with Cllr. Dillaway abstaining from the vote. Estimated cost £140 plus VAT. Clerk to advise Postmistress.
  10. Proposed by Cllr. L. Spindler and seconded by R. Dillaway that 2 additional grit bins are purchased for the village following requests from Parishioners. this was unanimously approved. Purchase will be deferred until Autumn as order, siting permission and installation delays will not allow them to be effective this Winter. (Clerk to arrange.)
  11. Carry forward to next meeting. Preparations underway following agreement of format which will include Youth Initiatives for Village.
  12. Proposed by Cllr. A. Edwards and seconded by Cllr. Corbett that Parish Council donates £50 to Halesworth Millennium Green towards the cost of the cycle track which will eventually extent to Wenhaston. This was carried by a majority of 10 to 1. Additionally Cllr. Gasper to request awareness of the project is raised within Wenhaston by Millennium Green at the Village Hall.
  13. Cllr. Corbett to advise at next meeting the level of support available from the volunteer group in relation to grass cutting. Upon receipt Clerk will provide Mr Coby with amended instructions for grass cutting within Village. Cllr. Gasper confirmed that Wenhaston Commons group would



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take over responsibility for the unused section of the new cemetery and arrange scything, approx 6 monthly.

14. None.

15. Finance committee reported that the internal audit requirements agreed following the financial risk assessment in December had now been satisfactorily completed.

16. See agenda item 8 (i)

17. First draft of proposed lease provided. All questions, suggestions for amendment to subcommittee within 7 days after which time a further meeting to be arranged to finalise proposed lease and forward to SALC for estimate of cost to prepare via solicitors.

18. Correspondence read at meeting.

- Letters requesting additional grit bins - Heath Road and road by Roslyn House, off the street (see agenda item 11)
- Email Blyth Woods re replacement trees adjacent to play area and proposals re boundary to Football Club/Bowls Club (Clerk to respond in favour subject to care report incursion in future.)
- Email from Parishioner re impact on Wenhaston from new medical centre to be built at Reydon - Clerk to respond that G.P knows of no plans for change.
- Letter from Parishioner requesting Parish Council supports applications from her brother in law to Flagship housing for his moving to village - responded requesting further information.
- Letter from Village Hall Management Committee re annual affiliation fees and storage fees - deferred pending meeting see agenda item 8 (i).
- Email from Southwold Railway Trust requesting meeting with Parish Council to outline amended proposals (response suggesting open meeting for whole village, publicised and arranged at Village Hall by SRT PC would then attend.)

19. Correspondence for Circulation.

- Email from Lee Forth re Sewer rehabilitation works in Wenhaston (circulated prior to meeting and actions taken to publicise for Parish).
- Press cutting re Alderton. Transfer of land from SCDC for community use (allotments.)
- Suffolk Age Concern - newsletter.
- LAIS 1348 Planning Applications.
- LAIS 1347 Community Infrastructure Levy

20. RFO Report (February).

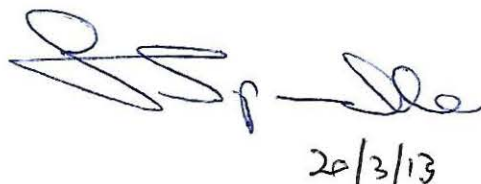
Cheques to be issued this month total £637.72.

Credits received £357.14 (£35 - Headstone Fee. VAT re claim - £252.14.  
Wenhaston Warbler Advertising Revenue- £70.)

Balances prior to the above;

C/A- £1517.97

D/A -£20833.48



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Total - £22,351.45 + Play Area Fund £4000.

Proposed by Cllr. Dillaway and seconded by Cllr. Corbett that report accepted. This was unanimously agreed.


21.(i) Cllr. Alan Spindler expressed concern at possible danger from a large hole which has been dug at the edge of the common to retrieve surface water. Carry forward to next meeting by which time other Councillors will inspect (This was subject to a previous planning application.)

(ii) Cllr. Alan Spindler again raised concern that Sandy Lane had been surfaced with hard core material to facilitate use by plant and machinery in connection with recent and ongoing sewer work. He felt that this may create a precedent on what is common land.

(iii) It was agreed that the Clerk would approach the Football Club and Bowls Club to confirm the level of support they were prepared to offer towards repair of the driveway to the playing field. Cllr. Edwards would also raise with the Sports Club. Clerk will also re-approach the School given that all other users were now prepared to contribute. (Carry forward to next meeting.)

22. Next meeting - 20th March 2013.

Meeting closed 9:35pm.



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