

## AGENDA 80

### WENHASTON WITH MELLS HAMLET PARISH COUNCIL.

Clerk Richard Day

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#### NOTICE OF MEETING

I hereby give you a notice that a meeting of the Parish Council will be held in the Village Hall on Wednesday 15<sup>th</sup> May 2013 at 7:30pm, when your attendance is required and requested.

The Parish Council will be holding a surgery at 7pm when Parishioners will be welcome to come and speak to Parish Councillors about any ideas or concerns they may have.

Signed Richard Day

#### AGENDA

1. The Chair's welcome and to receive apologies for absence.
2. To receive member's declarations of interest.
3. Members request for dispensation to vote.
4. Election of Chairman.
5. Election of Vice Chairman.
6. A report from County Cllr.
7. A report from District Cllr.
8. To sign minutes of the meeting dated 17<sup>th</sup> April 2013.
9. Clerk's report. Any matters arising from the report.
10. Any other matters arising from the minutes.
11. Items carried forward from April meeting. [i] Draft Document of Roles and Responsibilities re Village Hall/VHMC (Cllr Alastair Spindler) [ii] Proposals for use of ring fenced donation. [iii] ROSPA Report. (iv) Trees at Well Green.
12. Proposed purchase of Land at Narrow Way from SCDC. Heads of Terms Schedule for Agreement.
13. Planning Matters. Applications/Correspondence received post production of Agenda and prior to meeting.
14. To appoint transport liason officer.
15. To appoint representative to SALC.

16. To appoint representative to Village Hall Management Committee.
17. To appoint members of Finance Committee.
18. To adopt standing orders.
19. To adopt Financial Regulations.
20. To adopt SALC as internal auditors.
21. Village Hall Management Committee monthly report.
22. 3 Wenhaston Commons - subcommittee update.
23. Correspondence.
24. Correspondence for circulation.
25. RFO report and cheque signing.
26. Feedback and agreement on actions following Annual Parish Meeting
27. Any other matter arising which Chair will allow.
28. Date of next meeting 19<sup>th</sup> June 2013