

# WENHASTON WITH MELLS HAMLET PARISH COUNCIL

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Clerk Richard Day

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Minutes of the meeting held in the Village Hall on Wednesday 19th December, 2012.

Present; Cllr. L. Spindler Chair, Cllr. D. Corbett Vice Chair, Cllr. H. Phillips, Cllr. J. Tate, Cllr. A. Edwards, Cllr. A. Alder, Cllr. M. Gasper, Cllr. D. Wilkinson, District Cllr. M. Gower, County Cllr. R. Leighton and Richard Day Clerk to the Council.

1. Chair welcomed Councillors to the meeting. Apologies received and accepted from Cllr. R. Dillaway and Cllr. A. Spindler.
2. There were no declarations of interest.
3. It was proposed by Cllr Corbett and seconded by Cllr Wilkinson that at future meetings the Clerk would decide on Councillors requests for dispensation to vote where interest had been declared. All voted in favour.
4. County Councillor Leighton highlighted the importance of the consultation process for Sizewell C and an overview of the proposed infrastructure impacts. There is a community engagement event at Snape on 15/01/2013 9:15, where Local Authority views will be explained.
5. No Report.
6. Cllr Edwards proposed approval and signature of the minutes to the meeting dated 21/11/2012 this was seconded by Cllr Tate. All voted in favour.
7. Clerk's Report.
  - Update provided re Tree removal proposals (Play Area). Action to now be agreed by Parish Council.
  - Update provided re SCC scheme of agreement/contribution to driveway/car park to pavilion. Action to now be agreed by Parish Council.
  - Annual Return to Charity Commission completed on behalf of Parish Council Trustees of Wenhaston Playing Field.
  - Risk Assessment findings (play/sports areas) forwarded is now awaiting response from Suffolk Coastal services re likely cost of work for those areas identified as above low risk.
  - Additional salt bin ordered for Blackheath Road. Siting and fitting also arranged upon delivery.
  - Letter sent to football club reminding them that Parish Council should be consulted prior to any future action. [Hedges]

  
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- Requested actions completed regarding delay in finalisation of sewer work.  
Matters arising from Clerk's report.
  - It was agreed that the removal of trees causing root damage to Children's Play area should now commence following liaison with Suffolk County Council and receipt of satisfactory quotation for the work involved (original minute ref 819/8(ii)) Clerk to arrange.
  - In the absence of any financial contribution towards repair costs from any of the primary users, repair/improvement to driveway/car park to pavilion would not now be possible. Extensive correspondence and dialogue with Suffolk County Council has not been successful. A letter will be forwarded to the Football Club explaining the decision made.
- 8. None.
- 9. (i) Report provided by Finance Committee on progress with implementation of risk management policy already adopted, timescales and actions outlined for January and February.  
(ii) The proposed meeting to review the content of filing cabinet at Village Hall is still to be arranged. Cllr. L. Spindler will advise the date the work will be undertaken which will be before the next Parish Council meeting.  
(iii) Proposed by Cllr Phillips and seconded by Cllr Wilkinson that a donation of £25 is made to Village Hall Committee towards Christmas Bazaar. All voted in favour.
- 10. DISTRICT CLLR GOWER LEFT THE MEETING PRIOR TO DISCUSSION OF THIS ITEM. (i) Appns c/12/2384/2385 - the Council did not support this application with 5 Councillors voting against and 3 abstentions. Appropriate comments to be forwarded to Planning Authority outlining reasons.  
(ii) None received.  
(iii) After debate it was decided not to proceed with formation of a planning committee at this stage.  
(iv) Clerk to request further information from Hopkins Homes Ltd regarding their proposals outlined at previous meeting (report back to Council with response)
- 11. DISTRICT CLLR GOWER REJOINED THE MEETING. Finance Committee provided all Councillors with recommendations for 2013/14 budget for expenditure acceptance was proposed by Cllr Corbett and seconded by Cllr Alder (it was noted that central government delay meant that precept arrangements could not be finalised) All voted in favour of proposed expenditure levels for 2013/14. Clerk to provide article for Wenhaston Warbler outlining possible alternative proposals re grass cutting and the need to contain costs.
- 12. No report.
- 13. January sub-committee meeting date to be confirmed. Cllr Gasper to respond to recent email from SWT advising of current Parish Council position.
- 14. (i) Email from SALC representative on AONB Partnership committee regarding the possibility of some minor roads in Parish being declared quiet lanes - Clerk to respond favourably and register interest.



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(ii) Letter from Wil Harvey suggesting formation of small working group within Parish to review sports and play equipment needs for village and then pursue application for section 106 funds. This was unanimously welcomed and clerk to invite Wil Harvey to next meeting at which an update on current progress will be provided and this suggestion taken forward.

**15. Correspondence for Circulation.**

NALC Legal Topic Note LTN80 re Members' conduct and the Registration and Disclosure of interests [England]

**16. RFO Report.**

-Cheques to be issued this month £1461.00.

-Credits received total £225.00 [£25.00 Donation, £60.00 Delegates fees charged to Bramfield PC and Blythburgh PC re Training organised, £140.00 Advertising Fees Wenhaston Warbler.

Balances AFTER the above .

C/A £1404.53

D/A £20831.43

**£22235.96 TOTAL.**

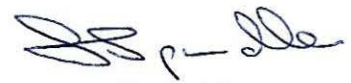
Acceptance of RFO report proposed by Cllr Wilkinson and seconded by Cllr Edwards. All voted in favour.

17. (i) Cllr Alder offered to start work on organising a Young Persons Forum to take place prior to Parish Council Meetings - (carry forward to next meeting.)

(ii) Problems still evident with Bramfield Road ditch and drain below and around Church Farm. Clerk to raise again with Highways dept.

(iii) Storm damage/lightning strike in Blowers Piece has not been repaired by housing association. Loose tiles may represent a danger. Clerk to correspond to attempt to facilitate action on behalf of Parishioner.

Meeting Closed at 9:20pm. Date of next meeting 16-01-2013.

  
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WENHASTON WITH MELLS HAMELET PARISH COUNCIL 2012/13 + PROPOSED 2013/14

	Projected Expenditure	Budgeted Expenditure	2013/14 Budget Proposed
Clerk Salary	5064	5000	6000
Admin including Hall Hire	653	950	800
Audits	333	270	330
Broadband/Phone costs	210	132	180
Grass Cutting	2773	2200	2000
Insurance	1030	1300	1100
Subscriptions	530	320	530
Training	525	800	500
Rates	220	220	230
Play Equipment/ inspection, playing field mole control and doggy bags	1252	900	1250
Donations - S137, S133 and S19	1736	2500	1750
<b>TOTAL</b>	<b>£14,326.00</b>	<b>£14,592.00</b>	<b>£14,670.00</b>

**NOTES**

Driveway and car park repair reserves?  
 Tree removal play area (£400-£500 committed)  
 Clerk hours to 15 p/w not possible without increase in budget  
 Salt Bin Purchase and siting £250 (committed)  
 Village Hall Drains?  
 VAT reclaim will bring expenditure below £14670.  
 level of expenditure contained within proposals.

*J Spiller*  
 16.1.13.