

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

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Minutes of the meeting held in the Village Hall on Wednesday 15th August, 2012.

Present:- Cllr. L. Spindler Chair, Cllr. D. Corbett Vice Chair, Cllr. M. Gasper, Cllr. H. Phillips, Cllr. J. Tate, Cllr. A. Spindler, Cllr. D. Wilkinson, Cllr. J. Wright. County Cllr. R. Leighton, District Cllr. M. Gower and Richard Day, Clerk to the Council.

1. Chair welcomed the Councillors to the meeting and accepted apologies from Councillors Edwards, Alder and Dillaway.
2. There were no declarations of interest.
3. There was no report from County Cllr. R. Leighton. He did provide an overview of falling crime rates and policing within Suffolk Coastal Area.
4. There was no report from District Cllr. M. Gower.
5. Minutes to the meeting were approved after entry 811/7 was amended to read "Playing Field and Car Park Quotation". Proposed by Cllr. J. Wright and seconded by Cllr. J. Tate. All voted in agreement.
6. Clerk's report
 - Playing field driveway and car park repair. Details of cost sent to Suffolk County Council with request to meet half of immediate cost. No reply received to date. As soon as response received I will approach other organisations regarding future contributions ongoing maintenance.
 - Bespoke training costs for Councillors have been obtained, Training is normally provided at Claydon by SALC. Email read out at meeting covering options re timings and subject matter. I can pursue once exact requirements are confirmed or arrange for attendance at scheduled Claydon sessions.
 - Grass cutting. No contract exists with Mr Coby. I have confirmed that as there is an implied employer/employee relationship then public liability issues are covered by the existing insurance arrangements (via Nicola Gladding Suffolk ACRE). Details of recent incident concerning car windscreen advised to Council – awaiting further correspondence from party involved – likely cost £50.
 - Village Hall. Drainage problem. This is not covered under Parish Council Insurance. I have confirmed that cover is provided by a policy held by Management Committee and arranged for claim form to be sent to contact point by insurers. Email read out at meeting.



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The claim must be made by the insured party not Parish Council according to Suffolk ACRE (Brokers).

- Request made on 7/8 to Suffolk Coastal Services to clear footpath Hall Road/St Michaels Way.
- Letter forwarded on 7/8 to Melvin Benn, Managing Director Festival Republic regarding villagers complaints re excessive traffic and noise as a result of Latitude Festival.
- Register of Members Interests. Update provided.

Matters arising from report

- (i) Playing field driveway and car park repair. Carry forward to September agenda pending response from Suffolk County Council.
 - (ii) Bespoke Councillor Training. Councillors to confirm at September meeting exactly what training is required and Clerk will then arrange. Carry forward to September agenda.
 - (iii) Register of members interests. This will require to be completed by email next time. Agreement for paper copies to be submitted to Suffolk Coastal for current year as instructions were not communicated. (Guidance provided to Clerk by Sandra Lewis, Business Improvement Team Leader.)
7. Playground repairs and refurbishment to be carried forward to September agenda. At that meeting Councillors to decide on extent of work/replacement to be undertaken in the light of the report and costings already provided. Additionally in the interim Clerk to contact Anne Westover regarding possible felling of trees which are 1. Danger, 2. Causing root damage.
8. Planning Matters.
- (i) Approval re C12/0458. Erection of dwelling on land adjacent to Braeside, Blyford Lane, Wenhaston (subject to conditions).
 - (ii) Application no. C12/0916 – This has been withdrawn.
9. Cllr. J. Tate brought to the attention of the meeting the condition of the gates to the War Memorial and the side gate opposite the Church which are in need of repair/attention. Clerk to advise Suffolk Coastal District Council and also highlight the grassy slope/pathway which is felt to be dangerous.
10. Cllr. D. Wilkinson reported that the proposed “free website” and email facility for Parish Council was not as advised to him. It was proposed by Cllr. J. Wright and seconded by Cllr. D. Corbett that the Parish Council reverted to the previously minuted agreement to proceed to set up its


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own website and email facility at an initial cost of £5.99 per month. All voted in agreement. Cllr. D. Wilkinson to pursue this.

11. Proposed by Cllr. D. Wilkinson and seconded by Cllr. J. Wright that a donation of £100 is made to First Responders group following their recent report and request for help. All voted in favour.
- 12.3 Wenhaston Commons. No progress to due holidays. Clerk to advise John Davies that Parish Council still deliberating re this.
13. Correspondence read at meeting
- ESTA – update re Bus ban in Southwold.
 - Email Suffolk Coastal re difficulties re Brown Bin Collection.
 - Copy letter addressed to Mr P Peck re high Court Proceedings re planning app no. C/12/0195 (this was read out at Mr Peck's request.)
 - Email from Cllr. Alder updating on Youth Bus scheme for Village and Village event (Cllr. Alder is on holiday)
14. Correspondence for Circulation
- Acknowledgement/holding letter from Festival Republic, re Latitude Festival.
 - NALC Media Release re Council Tax Reforms.
 - LAIS up to date summary of current correspondence and guidance on where to access further information.
 - LAIS 1341 – Pecuniary Interest. Guidelines for Councillors (also provided by email).
15. RFO Report
- Cheques totalling £1130.10 to be issued this month following signature.
 - Funds received in respect of Burial Fees £240.
 - Balances prior to the above – C/A £4457.46

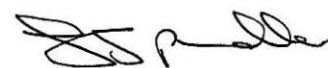
D/A £15827.24 Total - £20284.70

(Additionally cheques received this evening in respect of advertising revenue from Wenhaston Warbler not included in above.)

Cllr. D. Corbett proposed acceptance of the report, Cllr. J. Wright seconded this and all voted in favour.

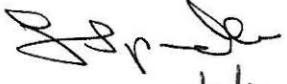
16.

- (i) Cllr. J. Tate advised that the now postmistress had been appointed for the Village (Jane Peters- although a commencement date has not yet been advised.)
- (ii) Cutting/trimming is required at - Coles Hill Corner (turning left from village) and Footpath between Blyford Lane and Coles Hill, Clerk to request action. TELEPHONE ~~is~~.
- (iii) Cllr. D. Corbett asked if ~~Post~~ Box maintenance (painting) could be looked into as it was becoming faded and shabby. Clerk to investigate.



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Meeting closed at 8:45pm – date of next meeting Wednesday 19th
September 2012.


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