

WENHASTON WITH MELLS HAMLETPARISH COUNCIL

Clerk Richard Day

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Minutes of the meeting held in Village Hall on Wednesday 18th July 2012.

Present:- Cllr. L. Spindler Chair, Cllr. D. Corbett Vice Chair (stand-in clerk), Cllr. A. Alder, Cllr. R. Dillaway, Cllr. A. Edwards, Cllr. H. Phillips, Cllr. A. Spindler, Cllr. J. Tate, Cllr. D. Wilkinson, Cllr. J. Wright.

1. Chair welcomed the Councillors to the meeting and received apologies from Cllr. M Gasper, District Cllr. M. Gower,.
2. Declarations of interest from Cllr. J. Tate – Post Office.
Cllr. R. Dillaway Vice Chair Village Hall.
3. No report from Cllr. Leighton (absent)
4. No report from Cllr Gower (absent)
5. Minutes of meeting dated 20th June 2012 were amended to note Cllr. M. Gasper not Mike Gower(14 iii)and the date of the next meeting date and approved Proposed Cllr. J. Tate, seconded Cllr. D. Corbett.
6. Clerk's report
 - ◆ Site meeting completed with Suffolk Coastal Services for their recommended course of actions regarding play area. Copy of report circulating but in summary repairs to surfacing will be essential. Costings for this work and possible replacement of roundabout included in report. I have also made enquiries re availability of grant monies. At the moment approx. £7.5K is held for potential allocation to Wenhaston Parish projects. (more of this in 8 i)
 - ◆ Letters sent to Adnams Plc (following request at previous meeting re Star Inn). Acknowledgement recd and within circulation folder.
 - ◆ Acknowledgment letter sent to Wenhaston Utd FC re driveway/car park. I have also reopened dialogue with Suffolk County Council and await quotation for repair before taking matters forward. There does seem to be an interest in providing support. (more on this later)
 - ◆ Reminder sent to all Councillors re their responsibilities re register of interest certifications to 1. Parish Clerk 2. Monitoring Officer. Deadline is end of July.
 - ◆ Guidance obtained from SALC re the 3 Wenhaston commons – response provided to Chair. Copy lease obtained between Suffolk County Council and Suffolk Wildlife trust. This is circulating for Councillors guidance in making decision.
 - ◆ Letter expressing Parish Council's disappointment with reduction in bus service and failure to advise prior has been sent plus copy to ESTA.
 - ◆ Letters of appreciation for organising Jubilee Celebrations sent to Mr. A. Musk and Mr. D. Cox on behalf of Parish Council.


15/8/12

* PLAYING FIELD DRIVE
AND CAR PARK - AMENDED AT MEETING 15/8
AND APPROVED BY MINUTE REF 814/5 LEWY. 15/8/2012

7. Matters arising from the minutes.

- * Village Hall Car Park quotation: Replace £10000, repair £895, but SCDC should be approached to provide materials (£315). Suggestion that cost is shared between WPC and SCC and in future ask organisations to help with maintenance contributions. Proposed Cllr. D. Wilkinson, seconded Cllr. A. Edwards.

8. Items carried forward from June meeting.

- i. Play area needs refurbishing. We can apply for a grant and have a small legacy which can be used for equipment, but we need to consider best value for safety and quality. We have a quote from Suffolk for the refurbishment, but feel it would be a good idea to get others by the next meeting, where further discussion may reach an outcome.
- ii. Planning application process review
Due to the very short time frame for looking at planning applications now it was agreed to ask our Clerk to post any new applications, as soon as he receives them, on to the notice board so that parishioners can see them. Meanwhile as usual the parish council will be able to examine plans from the circulation folder, or on line. The Warbler is to be asked to remind local people to look regularly at the board.

iii. Wenhaston 3 Commons

Mike Gower Richard Day and Lillian Spindler are happy to form a subgroup in order to draw up a provisional lease for PC to look at during the next meeting. The lease will concentrate on ensuring that the council is protected from financial liability in respect to "Fly Tipping" and incursions. It will also aim to ensure continued free access, among other things for local people of the said commons.

iv. Parish Plan

A meeting has taken place, where the recent achievements of the village were identified and celebrated.

It was decided that the next step must be to get the views of all sections of the local community to decide planning priorities, transport needs as well as local business requirements. However the group also felt that Parish Councillors should have training in respect to the changes in powers in local planning etc; It was asked that the Clerk should get in touch with SALC to see if they could come and advise us, as well as maybe neighbouring village councils in this matter.

v Grass Cutting

After a short discussion the PC decided that it would be a good idea if the Clerk could examine the contract with Mr Coby to see what our arrangements are concerning insurance etc;

vi PlayBus update

Alison Alder is in the process of applying for grants to fund future visits from the Playbus However she said the process was complex, so would welcome help from others to do this. Robin Dillaway suggested that we should have a vote of thanks for her hard work and the council agreed

9) Planning Matters

Narrow Way Appn. Ref. c12/1411


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After a short discussion it was proposed by Jim Wright and seconded by Robin Dillaway and the council voted unanimously in favour of the application. However written concerns regarding inadequate parking for residence in this narrow part of the road were added (the form has been sent off on 19th July 2012)

**10) Village Hall meeting report back by Robin Dillaway
Officers were elected**

The main discussion centred on the drainage problem in the southwest corner of the Hall. It is believed that a subsidence problem is possible. It was agreed a camera is needed to see what is going on underground in this area. If it is a matter of digging up the carpark in order to deal with this problem then the village hall committee believes that the Parish council must stump up the cash to solve the problem.

After much discussion, the parish council is firstly, asking the Clerk to check the PC insurance to see if it covers such excavations and repairs. If it does then secondly, we want him to check the excess which we would need to find upfront. If all is OK then thirdly we want him to get an estimate from a few camera viewing companies before next meeting, so that we can see what our options are.

11) Post Office Proposed changes to Postmaster

There are two applicants for the post. The Council has agreed to send letters to the Post office saying that we know of no objections to either candidate. (These letters were sent off shortly after the meeting.)

12) Correspondance

The first Responders have asked for £100 donation to cover equipment for increased number of Wenhaston Responders. (up from 2 to 4, which in itself is very good news). This was agreed to in principle, but will be voted on next meeting.

13) Correspondance for circulation

It was asked by D Wilkinson that the Clerk have a quick look at any grant giving articles in the magazines to ensure that we have a chance to apply for any relevant ones, before deadlines expire.

14) Report from RFO

Balances of Accounts C/A £4,667.61
D/A £15,827.24

In addition to the above £410.20 has been credited in respect of Burial Fees received and reservation of plot. Cheques to be issued this month will be £1090.35. Funds in respect of advertising within the Wenhaston Warbler will be included in next month's report.

I have prepared and will arrange for distribution at the July meeting a Quarterly budget vs. Actual expenditure summary. This shows a very slight overspend on total. This is mainly as a result of Grass cutting, which is higher qtrs 1 and 2 and payment of subscriptions not being spread evenly over the year. Audit costs are also incurred early in the year so are currently slightly over the pro rata qtr 1 budget figure.

Overall expenditure is broadly in line with budget figures.


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Proposed by Robin Dillaway and seconded by Jim Wright that financial report accepted

15) AOB

*June Tate asked for a letter to be sent to Suffolk County Council? asking for the footpath to be cut between Hall road and St Michael's Way

*Could the Clerk write to Latitude organisers concerning complaints about noise and diverted traffic through Wenhaston from local people

*Jim Wright expressed concern regarding the cutting down of trees on the Commons generally , interfering with the natural order of things.

Meeting finished about 9.30pm



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Finance Report 21.

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Richard Day.

Clerk to Wenhaston with Mellis Hamlet Parish Council.


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