

WENHASTON WITH MELLS HAMLET PARISH COUNCIL

Clerk Richard Day

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Minutes of the meeting held in Village Hall on Wednesday 20th June, 2012.


Present:- Cllr. L. Spindler Chair, Cllr. D. Corbett Vice Chair, Cllr. A. Spindler, Cllr. R. Dillaway, Cllr. A. Alder, Cllr. M. Gasper, Cllr. A. Edwards, Cllr. H. Phillips, Cllr. J. Wright, Cllr. J. Tate, Cllr. D. Wilkinson, County Cllr. R. Leighton, Clerk. Mr. R. Day.

1. Chair welcomed the Councillors to the meetings and thanked them for re-electing her as Chair. There were no apologies for absence.
2. No declarations of interest were expressed.
3. County Cllr. R. Leighton provided an update and background information re the proposed Councillors amended code of conduct (see agenda item 10)
4. There was no report from District Cllr. M. Gower.
5. Minutes of meeting dated 16/05/2012 were approved following a proposal by Cllr. R. Dillaway, seconded by Cllr. M. Gasper. All voted in favour.
6. Clerk's report
 - No further correspondence from Chris Green at Suffolk Coastal Services regarding recommendations for course of action re Children's Play Area (Surface matting, tree root incursion and cost of new roundabout) Carry forward to July meeting.
 - Firm quotation now received from Chipen Tree re village sign - £165 + VAT. Clerk to re-stress the urgency regarding replacement of the post.
 - Confirmation of cost of Jubilee Mugs for Village Children – Parish Council to contribute £300 towards cost, minute reference 765/14. Cheque has been issued.
 - Awaiting correspondence from Barclays for authorising signature to close Base Rate Tracker and switch to improved rate. Authority to be signed upon receipt by 2 Parish Councillors and then returned to action by Bank.
 - Re Potential legacy to Parish Council, question raised by Cllr. A. Spindler at last meeting. £5000 from estate of late Mr. K. Roberts is still in probate.
 - Internal Audit Completed – Correspondence folder sets out findings and suggested actions. Main points summarised. External Audit process commenced 10-06-2012 with BDO finalising on 27-07-2012.



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- I have received and dealt with email correspondence from a Parishioner concerning the notices re the Public Meeting regarding the Southwold Railway Trust Planning Application. Copy of the correspondence is being circulated. Report from PCSO Newson received and summarized at meeting. Main point being the need to encourage Parishioners to report problems to the control room on 101 and in emergency by using 999 system.
7. (i) It was agreed that the Clerk would contact Chris Green again at Suffolk Coastal Services for a progress report on recommendations for improvements/repair to children's play area and replacement of roundabout.
(ii) Cllr. A. Spindler expressed frustration at the limited time available to view Planning Applications. It was agreed to carry forward as an agenda item at the next meeting to agree how this process can be improved.
 8. (i) Cllr. M Gasper provided an update. However until promised documentation is provided the Parish Council cannot consider further. Cllr. M. Gasper to provide detail to Clerk for chasers to be sent. Cllr. M. Gasper to also provide specific detail of what is to be checked by Clerk in respect of insurance held by Parish Council relevant to the proposals and where guidance is required from SALC, carry forward as an agenda item to July meeting – Cllr. M. Gasper to provide detail to Clerk as agreed asap.
(ii) Cllr. A. Alder suggested that the Parish Plan working group arranged a further meeting prior to the next Parish Council meeting. Objective being to review and update this to be followed in October with a Parish meeting to communicate the Parish Council's vision and seek feedback and views. Action – carry forward as agenda item July meeting. Cllr. A. Alder to advise availability of Village Hall to all Councillors for proposed October Parish meeting.
 9. Re application No C/12/0735 East Neuk, Hall Rd, Wenhaston. Approval confirmed.
 10. Following proposal by Cllr. J. Tate, seconded by Cllr. R. Dillaway adoption of the proposed Suffolk Model Code of conduct was agreed. All voted in favour. The new code will not apply until after such time as the provisions under the legislation come into force. This is currently anticipated to be 1 July 2012. Councillors are bound by existing provisions until legislation in place.
 11. Correspondence read out during meeting.
 - (i) Letter from Rt Hon Peter Aldous M.P advising that he will not be taking forward the Bill on Planning Appeals (This follows recent lobbying from Parish Council in support of the proposed Bill)
 - (ii) Letter from a resident of Narrow Way/Blowers Corner expressing concern regarding the difficulty in driving along Narrow Way due to parking obstruction from other cars. It was agreed to monitor


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the situation but as the letter contained no address detail and the signature was unclear a response has not been sent.

- (iii) Letter from Wenhaston Utd FC requesting repairs to the driveway to the Playing Field and car park. It was agreed to investigate the cost of possible solution/repair. The Parish Council will also re-approach Suffolk County Council with a view to a contribution towards the cost given the usage of the driveway by the School. Clerk to respond to letter outlining these actions. Chair to investigate possible repair and cost. Carry forward as agenda item in July meeting.

12. Correspondence circulated in folder.

- Suffolk Coasts and Heath AONB questionnaire – circulated pre meeting.
- LAIS update 120524.
- Appointment of external auditor – (BDO re-appointed)
- Invitation from Homestart AGM.
- Issues 1 and 2 SALC Newsletter.
- Copy letter from Suffolk Preservation Society to Planning Services setting out their views re Southwold Railway Trust planning application no C/12/0552.
- ESTA newsletter.
- Suffolk Acre update.
- Internal Audit report.
- Email correspondence from Parishioner regarding Public Meeting and advertising.

13. Finance Report 20/06/2012

Balances Current Account £1,388.34. Bast Rate Tracker £20,827.24

Cheques totalling £1,721.00 to be issued this month.

Credits recd in respect of Burial Fees £175.00.

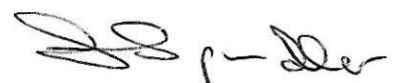
Expenditure vs Budget figs to be produced as at the end of June (Three monthly rather than six monthly.)

Transfer to be made from Base Rate Tracker to cover cheques for issue and anticipated short term expenditure. Improved interest rate on deposit monies when new account opened. Authorities being signed today.

A proposal by Cllr R Dillaway that the report was accepted was seconded by Cllr. D. Wilkinson and all voted in favour.

14. (i) Cllr. A. Edwards reported on the site meeting called by Planning Authorities re the Southwold Railway Trust Application.

(ii) Cllr. A. Alder provided a further update on the Youth bus. A meeting to discuss local fund raising initiatives will be held on 6/7. Cllr. R.



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Dillaway proposed a donation of £25 from the Parish Council- this was seconded by Cllr. D. Corbett. All voted in favour.

(iii) Cllr. M. Gower expressed disappointment that Parish Council had not been advised of recent reduction in bus services. A letter expressing this will be forwarded with a copy to ESTA.


(iv) Grass cutting at Well Green was felt by some of residents to be too infrequent. Chair to investigate options to provide more frequent cutting on a voluntary basis. Update at next meeting.

(v) It was unanimously agreed that the Village Jubilee Celebrations had been a great success and well supported. Letters of thanks will be forwarded to Mr. A. Musk and Mr. D. Cox on behalf of the Parish Council. Clerk to arrange.

(vi) Following circulation of the Suffolk Coasts and Heaths Management Plan and questionnaire prior to the meeting Cllr. H. Phillips agreed to respond on behalf of the Parish Council after taking the views of the other Councillors present.

15. Date of next meeting ~~19~~07/2012. As this coincides with Clerk's holiday Cllr. D. Corbett agreed to take and prepare minutes and email to Councillors and Clerk post meeting.

Meeting closed at 9:20pm.



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