

AGENDA 67

WENHASTON WITH MELLS HAMLET PARISH COUNCIL.

Clerk Richard Day

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NOTICE OF MEETING

I hereby give you a notice that a meeting of the Parish Council will be held in Wenhaston Village Hall on Wednesday 16th May 2012 at 7:30pm when your attendance is required and requested. The Parish Council will be holding a surgery at 7pm when Parishioners will be welcome to attend and speak to a Parish Councillor about any ideas or concerns they may have.

Signed Richard Day

1. Election of Chairman. The Chairman to sign the declaration of acceptance of office.
2. Chairman's welcome and to accept Councillors apologies for absence.
3. To receive members declaration of interest.
4. Election of vice Chairman.
5. A report from County Cllr. R. Leighton.
6. A report from District Cllr. M. Gower.
7. To sign the minutes of the meeting 18th April 2012.
8. Clerk's report and any matters arising from the report.
9. Any other matters arising from the minutes.
10. Items to be carried forward from meeting 18th April 2012 –
 - (i) Playbus update on future costs Cllr. A. Alder.
 - (ii) New quote re Village Sign – installation only Chip and Tree
 - (iii) Parish newsletter – Cllr. D. Wilkinson
 - (iv) Parish Council website – Cllr. D. Wilkinson
 - (v) Wenhaston Commons – Future management options – Cllr. M. Gasper.
11. To appoint transport liaison officer.
12. To appoint representative to SALC.
13. To appoint 2 representatives to the Village Hall Management Committee.
14. To appoint members of the finance committee.
15. To adopt standing orders.
16. To adopt Financial Regulations.
17. To adopt SALC as internal auditors.
18. Planning matters – application no – C12/0689, Southwold Railway Trust

- **C12/0735 – East Neuk Hall Rd Wenhaston. Brick front porch and conservatory to rear.**
- **C12/0850, 1 Millview Back Road Wenhaston. Erection of single story extension with front and side porches.**
- **C12/0916, Heathside Haven, Blackheath Rd Wenhaston. Retention of play equipment associated with holiday cabin site.**

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19. Correspondence.

20. Correspondence for circulation to be given at meeting.

21. Finance – report from RFO and signing of cheques.

22. Neighbourhood Plan – request from Cllr. A. Alder.

23. Annual Parish Meeting – review of Parish feedback.

24. Any other matters which Chairman will allow.

25. Date of next meeting 20th June 2012.