

WENHASTON WITH MELLS HAMLET.

NEIGHBOURHOOD PLAN CO-OPTED SUB GROUP.

Minutes of the Neighbourhood Plan Co-Opted Group meeting 9 held at 1.30 pm in the Village Hall on Tuesday 19th April, 2016.

1. Sub group Attendees: J. Claxton (JCl), R. Claxton (RCI), B. Norrington (BNo), D. Corbett (DCo), P. Corbett (PCo), L. Spindler (LSp). Apologies from R. Day (RDa).
2. Minutes of meeting March 15th 2016 approved
3. Matters arising from minutes not on the agenda.

Report back that Parish Council has approved Vision and Objective statements with minor amendments. Web site version to be updated.

Action M9/1

4. Update on Street Scene, Commons and Landscape Character assessments and Heather Phillips document

- a. Street Scene Character Assessment update.

Full reports and summaries have been typed onto standard sheets by JCl.
BNo has edited the summary document to accurately reflect whole parish appraisal.

Photographs taken by volunteers to be passed to RCl.

Action M9/2

RCl has drawn Parish map to show zones of appraisals.

- b. Commons and Green Space Character Assessment update.

This is almost complete and BNo will apply finishing touches before next meeting. To also check if green space opposite Golf Club entrance on A144 qualifies as roadside green space.

Action M9/3

- c. Landscape and Ecology Character Assessment update.

This has been checked by Alan Miller (SWT) with minor suggestions and amendments. At present, struggling to get anyone from SCC to respond to requests to check this document, but this will happen at Draft Plan stage otherwise.

5. Policy Areas to be Considered for Draft Plan.

From close inspection of our Vision and Objectives, Questionnaire results and Consultation feedback a list of policy areas was drawn up and appears at the end of these minutes

P. Corbett

6. Discuss how consultation and assessment material can be used to inform Policy.

Building Development. Agreed that SCDC local Plan relevant policies will be circulated by PCo with a view to see how these accord with our own materials.

Action M9/4

Conservation and heritage. BNo to start getting some ideas together how to proceed with this.

Action M9/5

Other policies in abeyance, but most likely to be informed by a combination of National/Local/NP material.

7. Discuss approach, format and content for writing Policies bearing in mind analysis material available.

- a. Descriptions and titles for roads and footpaths were agreed and appear at the end of these minutes. JCI to check assessments and amend where necessary.

Action M9/6

- b. Discuss approach and format and content for writing Policies. Final format to be Times New Roman, 12 point, Normal. Format to be finalised.

8. Discussion of next steps and any associated deadlines.

Agreed to log Actions and suggested deadlines from each meeting. See at end of these minutes.

9. Date of next meeting Tues 17th May 1.30 Village Hall

10. AOB.

- a. Noted, our attendance, displays and feedback at the Annual Parish Meeting.

- b. Proposed Policy Areas for Consideration

Environment	
Landscape Conservation and Heritage	BNo to proceed with this Action M9/5
Facilities, Leisure and Retail	
Housing Development	PCo to circulate Local Plan policies. Action M9/4
Infrastructure and Telecommunications	
Tourism	
Business and Employment	
Transport	
Drainage and Flood Risk	
Energy	

11. Actions Summary.

P. Cobett

M9/1	Report back that Parish Council has approved Vision and Objective statements with minor amendments. Web site version to be updated.	RCI	17.05.16
M9/2	Photographs taken by volunteers to be passed to RCI	All	17.05.16
M9/3	This is almost complete and BNo will apply finishing touches before next meeting. To also check if green space opposite Golf Club entrance on A144 qualifies as roadside green space	BNo	17.05.16
M9/4	Conservation and heritage. BNo to start getting some ideas together how to proceed with this	BNo	17.05.16
M9/5	Building Development. Agreed that SCDC local Plan relevant policies will be circulated by PCo with a view to see how these accord with our own materials	PCo	17.05.16
M9/6	Descriptions and titles for roads and footpaths were agreed and appear at the end of these minutes. JCI to check assessments and amend where necessary	JCI	17.05.16
M9/7	Check Map purchase from SCC by PC	DCo	17.05.16
M9/8	Check PC Ordinance Survey use licence	PCo/RDa	17/05/16

Road and Path Definitions.

FOOTPATH – Designated Right of Way.

ADOPTED FOOTWAYS – Paved walkway as at roadside

FOOTWAYS – Unpaved

METALLED ROAD – Tarmac etc.

UNMETALLED – Track

P. Corbett