

## WENHASTON WITH MELLS HAMLET.

## NEIGHBOURHOOD PLAN CO-OPTED SUB GROUP.

Minutes of the Neighbourhood Plan Co-Opted Group meeting 8 held at 1.30 pm in the Village Hall on Monday 15th March, 2016.

1. Sub group Attendees: J. Claxton (JCl), R. Claxton (RCI), B. Norrington (BNo), D. Corbett (DCo), P. Corbett (PCo), R. Day (RDa), L. Spindler (LSp). Apologies from R. Day (RDa), D. Corbett attended until 2.00pm
2. Minutes of meeting Jan 18<sup>th</sup> 2016 approved
3. Matters arising from minutes not on the agenda.
4. Street Scene Character Assessment update.
  - a. Combined Street Scene summaries have been circulated as compiled by 12 different assessors. BNo to edit this summary into one cohesive document for eventual inclusion in the main body of the Plan. This to also draw attention to green roadside areas throughout the parish and within Wenhaston Village.  
Action M8/1
  - b. JCl to copy type whole assessments onto proforma sheets for eventual inclusion in appendix to plan.  
Action M8/2
  - c. There is a need to standardise language to differentiate between metalled and unmetalled roads and also permissible cross country footpaths, unmade roadside footways and pavements.
  - d. RCI to redraw parish map to illustrate the different zones and areas used in the Street Scene Character Assessment.  
Action M8/3
5. Commons Character Assessment update.
  - a. BNo and WCG assistance to draw up Character Assessment for five commons plus Merton Wood and Vicarage Grove. This to be a snapshot view, excluding any housing development, for eventual inclusion in main body of the Plan.  
Action M8/4
6. Landscape Character Assessment update.
  - a. This has been circulated by email and was compiled primarily as a desktop study of studies with a minimum of site work. Alan Miller to be asked to review it and suggest additions and amendments, which he has agreed to do. SCDC Landscape advisor to be asked to review document.
7. Heather Phillips village assessment.
  - a. Full document and précis to be formalised and précis to be circulated, JCl.  
Action M8/5
8. Next Steps.
  - a. Parish Council to be requested to adopt the Vision Statements and Aims, which they have done with two minor additions.  
Action M8/6
  - b. These statements have been measured against work carried out so far, which is seen to be appropriate to the objectives.

*P. Corbett*

- c. In tidying up Character Assessment work, need to emphasise the importance of the countryside, streams and ponds, sunken lanes and the visual element of the landscape in terms of preserving and enhancing cones of views

9. Date of next meeting. To be decided, but with items 4, 5 and 6 above complete. Keith Murray has requested not to be included, but to be kept informed.

10. AOB

11. Actions Summary

M8/1	Combined Street Scene summaries have been circulated as compiled by 12 different assessors. BNo to edit this summary into one cohesive document for eventual inclusion in the main body of the Plan. This to also draw attention to green roadside areas throughout the parish and within Wenhaston Village.	BNo
M8/2	JCI to copy type whole assessments onto proforma sheets for eventual inclusion in appendix to plan	JCI
M8/3	RCI to redraw parish map to illustrate the different zones and areas used in the Street Scene Character Assessment	RCI
M8/4	BNo and WCG assistance to draw up Character Assessment for five commons plus Merton Wood and Vicarage Grove. This to be a snapshot view, excluding any housing development, for eventual inclusion in main body of the Plan	BNo
M8/5	Full document and précis to be formalised and précis to be circulated.	JCI/LSp
M8/6	Parish Council to be requested to adopt the Vision Statements and Aims, which they have done with two minor additions.	PCo/RCI

*P. Cabell*