

WENHASTON WITH MELLS HAMLET.

NEIGHBOURHOOD PLAN CO-OPTED SUB GROUP.

Minutes of the Neighbourhood Plan Co-Opted Group meeting 13 held at 10.00 am in the Village Hall on Thursday 1st September, 2016.

1. Sub group Attendees: J. Claxton (JCI), R. Claxton (RCI), B. Norrington (BNo), P. Corbett (PCo), L. Spindler (LS). Apologies from D. Corbett.
2. Minutes of meeting July 25th 2016 approved.
3. There is a possibility that SCDC may cause a hold up with maps because of issues that they are dealing with. Agreed that we will deal with this if it arises by adapting maps we already have if necessary.
4. Actions table reviewed as below

Actions Agreed from Meeting Held on July 25 th 2016				
	Action	Respons	Deadline	Met
M10/2	Draft Contents Page further update	PCo	4.08.16	01.09.16
M10/3	Draft Development Management Policy amended	PCo	4.08.16	01.09.16
M10/8	Historic development/conservation, built environment	BNo	4.08.16	01.09.16
M11/1	Investigate a possible Conservation Area around the church.	BNo	4.08.16	Ongoing
M11/2	Put the historical documents into one History Character document	RCI	4.08.16	01.09.16
M11/3	The SCDC document on the identification of non-designated heritage assets to be looked at and parish assets considered	RCI	4.08.16	01.09.16
M12/1	Robert Scrimgeor to visit Parish	BNo	4.08.16	Ongoing
M12/2	Include a policy for Development Protection Areas	PCo	4.08.16	01.09.16
M12/3	Contact H. Hanslip with our schedule	PCo	4.08.16	01.09.16
M12/4	Preambles written for policies and strategies	PCo	4.08.16	01.09.16
M12/5	History, Geography and Demography	RCI	4.08.16	01.09.16
M12/6	The parish Today section	JCI	4.08.16	01.09.16
M12/7	Maps defined and digitised	BNo	4.08.16	Ongoing

5. Grant of £2033 is in the PC bank account.
6. Various comments addressed and to be incorporated in updated plan. All other amendments to be submitted to RCI at earliest convenience. Further actions as table below
7. Deadlines agreed as follows:
 - i. All Draft Plan modifications to RCI by Sept 12th or hand delivered by Sept 16th.
 - ii. All maps progressed by Sept 19th
 - iii. Draft Plan pdf to printers Sept 19th
 - iv. Draft Plan back from printers Sept 26th

P. Corbett

8. Format for public consultation document discussed and agreed. Deadlines as follows:
 - i. Complete and circulate Public Consultation draft by Sept 2nd
 - ii. Comments on consultation document returned to PCo by Sept 12th
 - iii. Consultation to printers by Sept 19th
 - iv. Consultation collect from printers by Sept 26th
9. Plans needed for previous Interested parties plus 20 local copies. PCo/RCI to review
10. LSp/Dco have delivery team coordination in hand.
11. Reviewed earlier in meeting
12. Next meetings: Informal discussion. September 20th 9.30am Café at Village Hall to finalise printing, distribution and displays for consultation.
13. No AOB
14. Actions Summary

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M12/7	Maps defined and digitised	BNo	4.08.16	Ongoing
M13/1	Draft Plan p12 table update	JCI	12.09.16	Met
M13/2	Draft Plan p13 graph update	RCI	12.09.16	Met
M13/3	Draft Plan p17 table updated, landscape and moved to Appendix	RCI	12.09.16	Met
M13/4	Draft Plan maps to appropriate sections	RCI/BNo	12.09.16	Met
M13/5	Draft Plan Policy Context at 11.1 to be written	PCo	12.09.16	Met
M13/6	Book VH Coffee Bar for presentation on Oct 8th	PCo	12.09.08	01.09.08
M13/7	Produce Draft Consultation document	PCo	12.09.08	Met
M13/08	Update Draft Plan with latest amendments	RCI	19.09.16	Met

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