

WENHASTON WITH MELLIS HAMLET.

NEIGHBOURHOOD PLAN CO-OPTED SUB GROUP.

Minutes of the Neighbourhood Plan Co-Opted Group meeting 12 held at 10.00 am in the Village Hall on Monday 25th July, 2016.

1. Sub group Attendees: J. Claxton (JCI), R. Claxton (RCI), B. Norrington (BNo), P. Corbett (PCo), L. Spindler.
2. Minutes of meeting June 22nd 2016 amended so last sentence of third paragraph of item 5 reads 'This will then become policy and strategy'.
3. Matters arising from minutes not on the agenda.

BNo reported back on meetings with Robert Scrimgeor (SCC) and Jim Selby (SCDC). He will try to get Robert Scrimgeor to come to Wenhaston to walk the conservation areas to check their status, but also to confirm their inclusion in the NP as a safeguard in lieu of later designation.

Action 12/1

Meeting with Jim Selby was with respect to mapping and licencing. If we want to use mapping from English Heritage, SCC, EA etc we will need a licence from them to do so. SCDC mapping can be used by the NP as long as they include the caveat that they are not to be used elsewhere. SCDC will also digitise our adapted maps which we can then use.

PCo to include a policy for Development Protection Areas.

Action M12/2

Local Landscape Value areas, those which make a direct contribution to the character of the Parish, will have the restriction applied at 10.3 in the Plan that development should be respectful to the location and not detrimental to the character of the Parish.

4. Actions table reviewed.

	Action	Respons	Deadline	Met or Extended
M10/1	Circulate dates for next two meetings	PCo	Met	Extend
M10/2	Draft Contents Page further update	PCo	22.07.16	Extend
M10/3	Draft Development Management Policy amended	PCo	22.07.16	Met
M10/6	The Consultation Process doc	RCI	22.07.16	Met
M10/8	Historic development/conservation, built environment	BNo	22.07.16	Extend
M11/1	Investigate a possible Conservation Area around the church.	BNo	22.07.16	Extend
M11/2	Put the historical documents into one History Character document	RCI	22.07.16	Extend
M11/3	The SCDC document on the Identification of non-designated heritage assets to be looked at and parish assets considered.	All	22.07.16	Extend
M11/4	Commons Ten Year Plan to be added as an appendix	RCI	22.07.16	Met
M11/5	Circulate possible dates for next two meetings	PCo	22.07.16	Met

P. Corbett

5. Grant of £2033 should be received to the PC bank account shortly.
6. Agreed that Pre-Submission consultation will start about the first week in October. PCo to advise Hilary Hanslip of our timetable.

Action M12/3

The process will include electronic and hard copies to all interested parties, SCDC and at the coffee bar, the pub and the Post Office. Every household, businesses and larger village groups will be circulated with a copy of the policies and directions of how to view a full copy and how to make comments. Other dates are

- All items to RCI for inclusion Third week in August
- Circulate first draft to team First week in September
- Meet to finalise Mid September
- Printers September 21st or thereabouts.
- Activate distribution team late September.
- Advertise consultation in October Warbler

7. PCo to write all preambles except Environment and Conservation written by BNo

Action M12/4

8. As item 6

9. History, Geography and Demography section. RCI to produce

Action M12/5

The Parish Today section. JCL to produce

Action M12/6

Digitised maps to be defined and produced. BNo to produce.

Action M12/7

10. Next meeting August 4th 10.00am, Café at Village Hall.

11. AOB.

Sundry technical points addressed.

12. Actions Summary

	Action	Respons	Deadline
M10/2	Draft Contents Page further update	PCo	4.08.16
M10/3	Draft Development Management Policy amended	PCo	4.08.16
M10/8	Historic development/conservation, built environment	BNo	4.08.16
M11/1	Investigate a possible Conservation Area around the church.	BNo	4.08.16
M11/2	Put the historical documents into one History Character document	RCI	4.08.16
M11/3	The SCDC document on the Identification of non-designated heritage assets to be looked at and parish assets considered.	All	4.08.16
M12/1	Robert Scrimgeor to be invited to visit parish.	BNo	4.08.16
M12/2	Include a policy for Development Protection Areas.	PCo	4.08.16
M12/3	Contact Hilary Hanslip with our schedule	PCO	4.08.16
M12/4	Preambles to be written for policies and strategies	PCo/BNo	4.08.16
M12/5	History, Geography and Demography section	RCI	4.08.18
M12/6	The Parish Today section	JCI	4.08.16
M12/7	Maps defined and digitised	BNo	4.08.16

P. Corbett