

WENHASTON WITH MELLS HAMLET.

NEIGHBOURHOOD PLAN CO-OPTED SUB GROUP.

1. Minutes of the Neighbourhood Plan Co-Opted Group meeting 11 held at 10.00 am in the Village Hall on Wednesday 22nd June, 2016.
2. Sub group Attendees: J. Claxton (JCI), R. Claxton (RCI), B. Norrington (BNo), , P. Corbett (PCo), Apologies from L. Spindler and D. Corbett. P. Corbett left at 11.00
3. Minutes of meeting May 17th 2016 approved
4. Matters arising from minutes not on the agenda. None
5. Actions table reviewed. All actions have been carried out since the last meeting, but some have been held over as ongoing pending further discussions. Contents page - further update, other actions – further discussion/update.

Actions Agreed from Meeting Held on May 17th 2016				
	Action	Respons	Deadline	Met or Extended
M10/4	Draft Introduction doc	PCo	15.07.16	Met
M10/5	Purpose of Neighbourhood Plan doc	RCI	15.07.16	Met
M10/9	Employment, Business and Tourism policy amended	LSp	15.07.16	Met
M10/10	Environment and Landscape Policy amended	BNo	15.07.16	Met
M10/11	Conservation and Heritage Policy amended	BNo	15.07.16	Met
M10/12	Transport Policy amended	DCo	15.07.16	Met
M10/13	Infrastructure, energy and Telecoms Policy amended	JCI	15.07.16	Met
M10/14	Drainage and Flood Risk amended	PCo	15.07.16	Met

6. Policy and strategy statements were reviewed and additions and corrections will be as amended documents. In addition, the following were discussed.

- Historic Character document and the associated policies.
- A possible Conservation Area around the church, and 3 places of special village character were discussed. BNo will follow this through with Robert Scrimgeour at SCC, to see if it's worth progressing. This will then become a strategy and policy statement.

Action M11/1

- Team to consider drawing up a list of non-designated heritage assets in accordance with the guidance from SCDC.

Action M11/2

7. RCI will prepare a new document to bring together Listed Buildings, the Tithe Map and the Development History of the Village. These have all been written up.

Action M11/3

8. The Commons Ten Year Plan will be added as an appendix.

P. Corbett

Action M11/4

9. Agreed that Policy statements and Strategy statements will appear in two different coloured boxes. Format for writing preamble and policy/strategy statements to be finalised.

10. Discussion of next steps, associated deadlines and task list. Not done.

11. PCo to circulate possible dates for net two meetings

Action M11/5

12. AOB

13. Actions Summary

	Action	Respons	Deadline	Met or Extended
M10/1	Circulate dates for next two meetings	PCo	22.07.16	Extend
M10/2	Draft Contents Page further update	PCo	22.07.16	Extend
M10/3	Draft Development Management Policy amended	PCo	22.07.16	Extend
M10/6	The Consultation Process doc	RCI	22.07.16	Extend
M10/8	Historic development/conservation, built environment	BNo	22.07.16	Extend
M11/1	Investigate a possible Conservation Area around the church.	BNo	22.07.16	
M11/2	Put the historical documents into one History Character document	RCI	22.07.16	
M11/3	The SCDC document on the Identification of non-designated heritage assets to be looked at and parish assets considered.	All	22.07.16	
M11/4	Commons Ten Year Plan to be added as an appendix	RCI	22.07.16	
M11/5	Circulate possible dates for net two meetings	PCo	22.07.16	

P. Corbett